

Project Associate, Action For India

Role	Project Associate- Women in Social Entrepreneurship (WISE)
Compensation	Upto 5,00,000 P.A. + annual performance bonus
Qualification	A bachelor's/Master's degree in Entrepreneurship/ Any other related field
Experience	2 to 3 years of relevant work experience in the entrepreneurship/social impact/NGO space. Candidates with less experience may also apply for Assistant - Project Associate
Location	Remote

About AFI

Our core customers at Action For India (AFI) are early-stage, tech-enabled, for-profit social entrepreneurs of India. Our mission is to identify these high-potential social entrepreneurs (working in sectors such as Education, Healthcare, Agriculture, Livelihood, Clean-Tech, and Fin-Tech) and connect them with resources to help scale the impact of their work - be it funding, mentors, technology resources, government decision-makers or customers. Since its inception in 2012, AFI has helped more than 1000 social entrepreneurs in their scaling journeys.

AFI is an international impact organization with presence in the USA, UK and India. In India, we are a Section 8 Company (with 80G, 12A and FCRA certifications) and in the US we are a 501-c3 organization. Our two active chapters outside India are in Silicon Valley, USA and London, UK.

Our main initiatives include the AFI Annual Forum, Social Enterprise Advisory Services (SEAS), Women in Social Entrepreneurship (WISE), AFI i-TIC Foundation Social Entrepreneurship Accelerator (AISEA), Impact Investment Fund (3i Partners) and the Silicon Valley Challenge (SVC) Trek.

AFI has been supported by several foundations and investors including eBay Foundation, UNGC, IDRF, Guru Krupa Foundation, Deshpande Foundation, Omnivore, Let's Venture, etc..

We have also been supported by tech giants such as Intel, Cisco, HP, Nokia, etc. to give impetus to our programs.

For further details, please visit <https://actionforindia.org/>

About the Role

Key Deliverables:

1. Assistance in identification and onboarding of Social Enterprises (SEs) in AFI WISE (Women in Social Entrepreneurship) program.
2. Close coordination with Social Enterprises (SEs) to assess their needs and requirements.
3. Assist AFI executive team to define SEs deliverables and monitor the progress with timelines.
4. Compile AFI & SEs level data across metrics as defined from time to time.
5. Help in strengthening AFI networks of mentors, advisors, investors, domain experts etc.
6. Maintain a pipeline of early to late stage Social Enterprises (SEs) with digital presence.
7. Maintain and update project databases and reports as per requirements.
8. Coordinate and support in events related to WISE and AFI's visibility and program deliverables.

You'll excel in this role if you possess the following skills and attributes:

- Intermediate to Advance knowledge of MS-Office
- Fluent in written and spoken English, Hindi
- Flexible working hours suiting AFI's global network
- Project planning & execution
- Understanding of startup ecosystem and prominent players in space

How to Apply:

Candidates who fulfil the eligibility criteria should email their resume, cover letter and the completed assignment to careers@actionforindia.org.

Assignment Details:

Please prepare a one-page document answering the following questions-

1. What, according to you, distinguishes women entrepreneurs from general entrepreneurs?
2. What is the best way to keep the startups engaged during a 6-month accelerator program?